

# ASSALE

## COLLEGE BULLETIN

STUDENT HANDBOOK 1971-1972



EMERGENCY TELEPHONE NUMBERS  
LA SALLE COLLEGE

City fire department . . . . .	LO 3-6700
City police . . . . .	231-3131
Campus security guards . . . . .	ext. 380
Germantown Hospital . . . . .	GE 8-9700
Campus dispensary . . . . .	ext. 240, 249
Chaplains	
Fr. Cimino . . . . .	ext. 255 (Home—438-9064)
Fr. Halligan . . . . .	ext. 316 (Home—224-1141)
College psychiatrist . . . . .	ext. 231

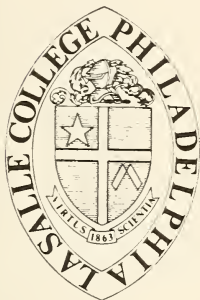
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LA SALLE COLLEGE  
STUDENT HANDBOOK  
1971-72



*La Salle College has more than 6,500 students in day and evening classes, some 300 teachers and 40 administrators, and an alumni of over 13,000. A community this large needs some structures and procedures to make it work, and you as a student need to know something about how it works if you are going to get the most out of your college life. That is what this handbook is all about. This book will supplement your copy of the College catalog and will help keep you informed about the privileges and responsibilities that are yours as a member of the La Salle community.*



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## ORGANIZATION OF THE COLLEGE

The College is organized into four areas, each headed by a vice president. These officers report to the President, who in turn is responsible to the Board of Trustees. The concern of each area is evident in its name: Academic Affairs, Student Affairs, Business Affairs, and Public Affairs.

### Academic Affairs

Brother Emery Mollenhauer directs this area of primary importance. He is assisted principally by the deans of the School of Arts and Sciences, the School of Business Administration, and of the Evening Division. Assisting the deans are the various department chairmen. Much of the work of the area is carried on by committees of students, faculty, and administration such as the Curriculum Committee and the Academic Affairs Committee. These committees and the departmental boards give students a voice in making the policies that affect their academic life.

### Student Affairs

Dr. Thomas McCarthy, as Vice President of Student Affairs, is concerned with those aspects of the educational scene that are outside of the classroom but are none the less an important part of a student's overall development as a person. Aiding him are the Dean of Students and the Dean of Student Life Programs, the chaplains, and directors of offices concerned with such matters as financial aid, counseling, student activities, the College Union, athletics, and health services. Students serve on all four standing committees within the area also: Student Affairs, Student Development, Athletics, and Faculty-Student Judiciary.

## Business Affairs

The area of Business Affairs is directed by Dr. Joseph Sprissler, whose principal responsibility is the fiscal stability of the College and the development and maintenance of the physical plant and its related auxiliary enterprises like the Campus Store and the food service. He is assisted by a comptroller, a planning coordinator, a superintendent of buildings and grounds, and the managers of the various auxiliary enterprises.

## Public Affairs

The Public Affairs area, headed by Vice President John L. McCloskey, is charged with the task of communicating the policies and goals of the College to its several publics. The area includes the development staff, the News Bureau, the Alumni Office, and the Office of Career Planning and Placement. Advising the Vice President is the Public Relations Committee made up of administrators, faculty, and student representatives.







## STUDENT SERVICES

### Religious Activities

While participation in the liturgy or in religious activities on campus is voluntary, you will be offered frequent opportunities to join with other committed students and teachers in such activities. The Chaplains are available for counseling in matters of spiritual or personal difficulty. Their offices adjoin the student chapel on the lower level of College Hall.

#### SCHEDULE OF MASSES

Monday through Friday	12:30 and 5:00 p.m.
Saturday	9:30 a.m.
Sunday	12:15 a.m. (midnight), 10:30 a.m. and 4:30 p.m.

Holy days and holidays      Schedule to be announced

#### CONFESSIONS

Confessions are heard 15 minutes before each Mass.

In addition to liturgical service, the chaplains are active in ecumenical work and cooperative programs with other local colleges such as "Awareness weekends" to promote greater spiritual and personal sensitivity and to help students bring Christian values to bear on their own lives. Activities like the St. Gabriel's Club offer students the opportunity of helping boys in need.

### Counseling Center

Located on the first floor of McShain Hall, the Counseling Center offers you assistance throughout your college years in these areas:

*Educational:* appraisal of your academic strengths and weaknesses; help in improving your study habits, selecting a major, or planning for graduate or professional school.

*Vocational:* assessment of your interests and aptitudes; assistance in exploring career possibilities, obtaining occupational information, and making vocational and career decisions.

*Psychological:* help with your social and emotional problems, adjustment difficulties, and interpersonal problems through individual or group counseling.

*Diagnostic:* consultation with the staff psychiatrist for evaluation and medical treatment; help in diagnosing the cause of reading, learning, social, and other similar adjustment problems.

In addition, the Center maintains up-to-date files on selective service requirements, drug literature, application forms for admission tests for graduate and professional schools, and directories which list graduate awards, fellowships and financial aid available for every major graduate and professional field of study.

You may make an appointment either through the Counseling Center secretary directly or by calling extension 231. If you want an immediate conference, a counselor is available each day through the Center's walk-in service.

### David Leo Lawrence Memorial Library

The steadily growing library collection now numbers over 175,000 volumes and more than 830 periodical subscriptions. The library is able to provide most of the materials you are ordinarily called on to consult. To provide for special needs, the library is a member of the Pennsylvania Union Catalog and the National Union Catalog. As such, it is in a position to arrange for inter-library loans from libraries throughout the country.



With the exception of reference books and periodicals, most library materials may be borrowed for a two-week period and may be renewed once. To borrow materials you must present your library card. This card may be obtained at the main desk upon application. Regulations concerning the use of the library are posted on the bulletin board near the main desk.

### *Library Telephone Numbers*

Circulation desk—ext. 271

Reference desk—ext. 272

Reserve book room—ext. 275

### *Library Hours*

Mon.—Thurs. 8:00 a.m.—10:45 p.m.

Friday 8:00 a.m.—8:45 p.m.

Saturday 10:00 a.m.—3:45 p.m.

Sunday 12:30 p.m.—5:15 p.m.

Holidays 2:00 p.m.—5:45 p.m.

Any changes in this schedule will be posted at the main entrance to the library and on college bulletin boards.

### *Financial Aid*

Financial aid is designed for those students who, without such assistance, would be unable to attend college. Financial aid includes scholarship grants, long term loans, and employment opportunities which the student may use singly or in various combinations.

Students in need of financial assistance in order to complete their education are encouraged to consult with the Director of Financial Aid concerning programs available to them.

### *Selective Service Information*

Under present law, you are entitled to a student

deferment when you are a full time undergraduate student. To request a deferment, you must complete SSS Form 104 (Request for Undergraduate Student Deferment), available from the Registrar. The Registrar will also need your Selective Service number when you register for classes so that he can inform the local board of your student status. He will notify your draft board each subsequent year you continue as a student.

Questions on any aspect of the draft may be discussed with one of the counselors in the Counseling Center. Extra copies of the informative government publication, *Draft Act 1970*, are available from the Center also.



## College Union

The College Union is the center for many cultural, recreational, and social activities which play an important role in the total educational development of the La Salle student.

The Union houses concerts, lectures, shows, art exhibits, films, and dances. A coffee house with student entertainers is a regular feature, as are the lunch hour concerts and entertainments in the theater and the club room.

### *College Union Hours*

#### *Building*

Mon.—Fri.	7:30 a.m.—11:00 p.m.
Sat.—Sun.	10:00 a.m.—7:00 p.m.

#### *Dining Halls*

Mon.—Fri.	7:45 a.m.—2:30 p.m.
Mon.—Fri.	4:20 p.m.—7:00 p.m.
Sat.—Sun.	10:00 a.m.—12:30 p.m.
Sat.—Sun.	4:20 p.m.—6:00 p.m.

#### *Faculty Dining Room*

Mon.—Fri.	11:00 a.m.—2:00 p.m.
Mon.—Thurs.	4:30 p.m.—6:30 p.m.

#### *Snack Bar*

Mon.—Thurs.	9:00 a.m.—11:00 p.m.
Fri.	9:00 a.m.—4:00 p.m.

#### *Campus Store*

Mon.—Thurs.	8:30 a.m.—7:30 p.m.
Fri.	8:30 a.m.—3:00 p.m.

#### *Barber Shop*

Mon.—Thurs.	9:00 a.m.—7:00 p.m.
Fri.	9:00 a.m.—5:00 p.m.

### *Director's Office*

Mon.—Fri.	8:30 a.m.—9:00 p.m.
Sat.—Sun.	11:00 a.m.—5:00 p.m.

### *Club Room*

Mon.—Thurs.	9:00 a.m.—9:00 p.m.
Fri.	9:00 a.m.—4:00 p.m.

### *Use of Facilities*

Student groups desiring to use any Union facility for general meetings or social functions should submit a request to the Union Director's Office at least 48 hours in advance. Use of classroom facilities during the Tuesday and Thursday free period (12:30 p.m.) may also be scheduled through this office.

### *Lost and Found*

The Union Director's Office is the campus headquarters for lost and found. Hours: Monday through Friday—10:00 a.m. to 4:00 p.m. and Monday through Thursday—6:00 p.m. to 9:00 p.m.

## **Career Planning and Placement Bureau**

The Career Planning and Placement Bureau provides service for the student, alumnus, institution and the employer. Its objective is to assist people in their career planning and employment activities.

The Educational Placement Office assists seniors and alumni interested in teaching positions.

The Industrial Placement Office maintains files of company literature. It furnishes occupational and vocational information and arranges for representatives from business, industry and government to visit the campus and conduct interviews. It maintains contact with employers unable to visit and refers qualified applicants for available positions. The direc-

tor also advises students as to opportunities for on and off campus part time and summer employment.

### Work Study Program

The College work study program is designed to aid needy students by providing them with on-campus jobs to help defray the cost of their education. Applications for the work study program may be obtained at the Financial Aid Office located at 18th & Olney Avenue.

### News Bureau

All academic and sports releases to the media concerning La Salle emanate from the News Bureau.

You are encouraged to take advantage of the services of the News Bureau by forwarding any newsworthy items concerning your activities. These will be forwarded to local and hometown newspapers and other interested media.

The *La Salle* magazine, mailed quarterly to alumni, students and friends, is prepared by the News Bureau and the Alumni Office.

### Dispensary

As part of the College's health service program, the dispensary is available for initial care and for emergency use by all students, faculty and staff. Located on Olney Avenue adjacent to St. George Hall, it is operated under the direction of the College physician, a registered nurse and a licensed practical nurse. Hours: Monday through Friday, 9:00 a.m. to 5:00 p.m., whenever classes are in session.

The clinical facilities of Germantown Hospital (adjoining the campus) are at the disposal of any student in case of emergency. Students seeking



hospital treatment should present their ID card or other evidence of student status.

### **Blue Cross and Blue Shield—Student Programs**

Blue Cross (hospital insurance) and Blue Shield (medical—surgical insurance) offer special rates for full-time college students who are under 23 years of age and are in reasonably good health. Both programs are in effect 12 months per year and service is not limited to the Philadelphia area. Blue Cross Student coverage is \$5.00/month; Blue Shield is \$2.76/three months. Participation in these programs is optional, except for international students. Participation is strongly recommended for resident students. Further information is available in the office of the Vice President for Student Affairs (C-108).

### **Veterans**

Veterans attending under the G.I. bill should direct any questions relative to their VA enrollment to the Business Office. Certificates of eligibility issued by the VA should be submitted to the Business Office for certification. At the time of registration for each semester, the veteran should insure that he completes a La Salle College Veterans Enrollment Card for the Business Office.





## STUDENT ORGANIZATIONS AND ACTIVITIES

### Student Government

During the past academic year, the Student Government was reorganized by interested students and a constitutional referendum ratified the Student Government Association. The reorganization provides for an Executive Board, a Student Affairs Commission, and an Academic Affairs Commission. Through the various Student Government Association committees it is hoped that the new structure will provide greater opportunities for participation by the students. The composition of the committees will attempt to reflect diverse student interests.

Currently, the S.G.A. Executive Board reflects this diversity by including representatives from each class and the following organizations:

*Inter-Fraternity Council*—supervises and coordinates the recognized fraternities; consists of president and representative from each fraternity.

*College Union Committees*—consists of Art, Film, Forum, House, Music, and Weekend committees; organizes social and cultural activities in the Union.

*Residence Council*—acts as voice of resident students.

*Academic Affairs Commission*—represents the views of students in academic areas.

*Student Publications Board*—formulates general policies for student publications.

## 1971-72

### ORGANIZATION ADVISERS AND PRESIDENTS

	<i>President</i>	<i>Adviser</i>
Student Government Association	George E. Kelly	Mr. Gerald T. Dees
Class of 1972	Joseph A. Tygh	Bro. Vincent McEntee
Class of 1973	Nicholas Sanfrantello	Mr. Irving Sinkoff
Class of 1974	Michael F. Roberts	Mr. Thomas Powell
Class of 1975		Dr. Charles H. Schrader
College Union Committees	Charles J. Quattrone	Mr. John H. Veen
Residence Council	David L. McKenzie	Miss B. Ann Hageman
Inter-Fraternity Council	James T. Martin	Mr. Joseph L. Moran
	<i>Co-Curricular Clubs</i>	
Accounting Association	George E. Kelly	Mr. Walter J. Kaiser
Chymian Society (Chemistry)	Francis Kolpak	Dr. Ralph Tekel
Economics Club	<i>will elect in Sept.</i>	Mr. Joseph A. Kane
Education Society	<i>will elect in Sept.</i>	Prof. Marilyn Roehm
Finance Association	Gerald P. Oeste	Mr. Melvin F. Woods
German Club	Ada Steinmetz	Dr. Leo D. Rudnytzky
Historical Society	Arthur A. Warren	Dr. J. Sandor Cziraky
Italian Club	Dominic J. Grosso	Dr. Domenico A. DiMarco
Industrial Relations Commission	Edward T. Kane	Mr. Charles A. J. Halpin
Marketing Association	Stephen L. McGonigle	Dr. George R. Swoyer
Newtonian Society (Physics)	Lawrence M. Ciavola	Bro. Mark Guttman
Phi Alpha Beta (Biology)	Joseph Casey	Bro. James J. Muldoon
Philosophy Club	<i>will elect in Sept.</i>	Dr. Michael J. Kerlin
Psychology Association	Paul E. MacDonald	Dr. John A. Smith
St. Thomas More Society (Pre-law)	Robert P. Malachowski	Dr. Edward V. Domineske
Society for the Advancement of Management		
Sociology Club	Brian Thomas Murphy	Dr. Bernard B. Goldner
Ukrainian Club	Thomas P. McHatton	Dr. Richard C. Leonard
Weber Society (English)	Roman O. Mirchuk	Dr. George A. Perfeky
	Bro. George Hayhoe	Dr. John J. Seydow

### Honor Fraternities

Alpha Epsilon Delta (Pre-med)	Louis J. Capecci	Dr. John S. Penny
Alpha Psi Omega (Theater)	Ralph Batman	Mr. Sidney J. MacLeod
Beta Alpha (Accounting)	Dennis M. Young	Mr. Michael A. DeAngelis
Delta Sigma Pi (Business Studies)	William H. Mullen	Dr. Edward V. Domineske
Kappa Mu Epsilon (Math)	Thomas Capizzi	Dr. Samuel J. Wiley
Lambda Iota Tau (English)	Bro. George Hayhoe	Dr. James J. Devlin
Phi Alpha Theta (History)	John T. Schiavone	Dr. J. Sandor Cziraky
Pi Delta Phi (French)	Louis D. Giosso	Dr. Richard P. Boudreau
Pi Sigma Epsilon (Marketing & Sales)	Michael D. Nolan	Dr. Bruce V. MacLeod
Psi Chi (Psychology)	John F. McInerney	Dr. John J. Rooney

### Service and Social Fraternities

Phi Sigma Kappa	Richard J. Papirio	Mr. Frank A. Pinto
Phi Kappa Theta	Michael J. Pekula	Mr. Fred J. Foley
Phi Sigma Epsilon	Richard V. Zeller	Bro. Thomas J. Donaghy
Sigma Phi Lambda	William S. Hough	Mr. Joseph L. Moran
Tau Kappa Epsilon	William Daly	Bro. Richard Hawley

### Extracurricular Activities

Black Students Union	Dennis Johnson	Mr. Ronald D. Fisher
Caisson Club	James F. Magee	Cpt. Jonathan D. Haight
Conservative Club	Thomas Walsh	Mr. Peter J. Sweeney
Gavel Society	Michael D. Woodfield	Bro. William A. Bozel
Howitzer	Norman M. Abrams	Cpt. Jonathan D. Haight
The Masque	Dennis Robinson	Mr. Daniel J. Rodden
Concert Choir	Joseph R. D'Annunzio	Mr. George K. Diehl
President's Guard	Jonathan H. Cofer	Cpt. Joseph A. Kendra
Publications		
Explorer	Ralph E. Horky	Publications Board
Collegian	Edward R. Fox	
St. Gabriel's Club	Joseph J. Baillie	Mr. John C. White
Semper Fidelis Society	Thomas M. Croke	Dr. George R. Swoyer
Young Democrats	Thomas G. Stewart	Mr. Francis J. McGovern
Young Republicans	James L. Turner	Mr. Peter J. Sweeney
Veteran's Club	William R. Johnson	Bro. Gregory Claude Demitras





## Athletics

There are varsity teams in baseball, basketball, track, crew, swimming, rifle, soccer, tennis, cross country, and golf. Students in good standing are welcome to compete for positions on these teams.

Those not on varsity teams are encouraged to participate in intramural leagues. Male sports include touch football, basketball, tennis, and softball. A pilot program for women this year will include competition in fencing, badminton, basketball, track, powderpuff football, and softball. Further information will be available in the *Collegian* throughout the year.

The exercise room in the basement of Wister Hall contains rowing machines, weights, and isometric equipment for men.

Hayman Hall, now being built, will dramatically increase the kinds and number of athletic facilities available, and the athletic program will expand accordingly.



Use of the athletic fields or gym facilities may be arranged through the Athletic Director's Office.

### Season Basketball Tickets

Student season tickets for basketball games to be played in the Palestra may be obtained November 2-5 from 10:30 a.m.-2:30 p.m. and 5:30 p.m.-7:30 p.m. in the main lobby of the College Union.

Two types of student season tickets will be available:

1. For all La Salle games played at the Palestra during the regular season.

2. For the La Salle games played at the Palestra while school is in session according to the official school calendar.

(Excludes the Saint Joseph's and Lafayette games.)

Current I.D. cards must be presented at the time of purchase. Multiple requests for season tickets will not be honored.

Tickets for Wednesday games will be on sale Tuesday from 10:30 a.m.-2:30 p.m. and from 5:30 p.m.-7:30 p.m. and on Wednesday from 10:30 a.m.-12:30 p.m.

Tickets for Friday and Saturday games will be on sale Thursday from 10:30 a.m.-2:30 p.m. and from 5:30 p.m.-7:30 p.m. and on Friday 10:30 a.m.-12:30 p.m.

Season ticket holders may exchange their coupons from 10:30 a.m.-2:30 p.m. on Monday for Wednesday games and on Wednesday for weekend games.

There is a limit of one ticket per student for all games with the exception of those games designated as date nights when each student may purchase two tickets at the student rate. Multiple requests for tickets will not be honored at any time.



## Publications

Student publications include the newspaper, the *Collegian*; the yearbook, the *Explorer*; and a literary magazine, whose name changes annually to reflect the creative tastes of its staff. If you have journalistic or literary interests, you will find ample outlet for your talents.

## GENERAL REGULATIONS AND PROCEDURES

### Adjudication of Disciplinary Cases

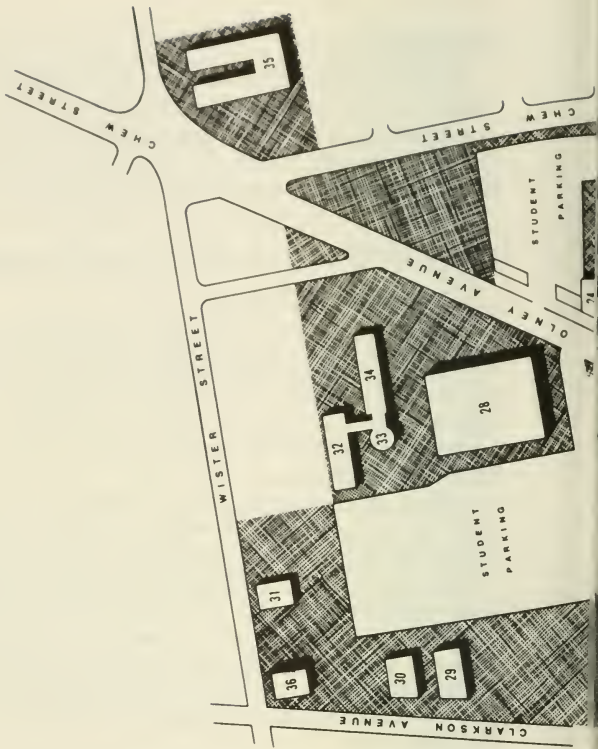
La Salle College is dedicated to the development of the individual. In the pursuit of this objective it has the responsibility of protecting the individual's academic and personal freedoms, as well as the responsibility of protecting the common good and the rights of others.

Any group designed to further common objectives inevitably requires the establishment of a basic set of rules governing it. These regulations enable the group to live together with a minimum of friction and offer maximum protection for the rights of others. Therefore, these guidelines are presented in order to ascertain basic areas of unacceptable behavior and their adjudication. There is no pretense of defining how one should or should not behave in every given situation.

Generally, College disciplinary action will be limited to conduct which adversely affects the educational community's pursuit of its objectives. The following misconduct is subject to disciplinary action:

A. All forms of dishonesty including cheating, plagiarism, knowingly furnishing false information to the College, and forgery, alteration or use of College documents or instruments of identification with intent to defraud.

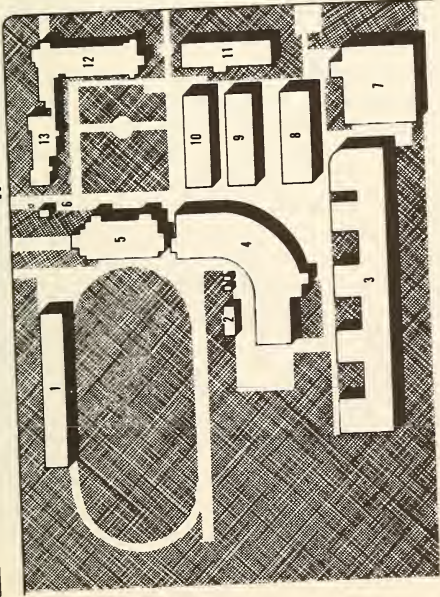
- 15 ADMISSIONS OFFICE
- 29 ART GALLERY
- 30 ART STUDIO
- 8 BENILOE HALL
- 6 CAMPUS SECURITY OFFICE
- 13 CHRISTIAN BROTHERS' RESIDENCE
- 12 COLLEGE HALL
- 4 COLLEGE UNION
- 11 DAVID LAWRENCE MEMORIAL LIBRARY
- 24 DISPENSARY
- 14 FINANCIAL AID OFFICE
- 28 HAYMAN HALL -- ATHLETIC FACILITIES BUILDING
- 35 LA SALLE HALL APARTMENTS
- 9 LEDNARO HALL
- 11 LIBRARY
- 17 LOUNGE ALBERT / HILARY
- 26 LOUNGE BERNARD / DENIS
- 20 LOUNGE CASSIAN / JEROME
- 33 LOUNGE EDWARD / FRANCIS
- 1 MCCARTHY HALL
- 10 MCSHAIN HALL
- 29 MUSIC STUDIO
- 3 NEW ACADEMIC BUILDING
- 22 RESIDENTS' MAILROOM
- 7 ROLAND HOLROYD SCIENCE CENTER
- 18 ST ALBERT HALL
- 25 ST. BERNARD HALL
- 21 ST. CASSIAN HALL
- 27 ST DENIS HALL
- 34 ST. EDWARD HALL



- ST. JEROME HALL
- 2
- TEXTBOOK STORE
- 36
- URBAN STUDIES CENTER
- 31
- WINDSOR HOUSE — ALUMNI OFFICE  
AND DEVELOPMENT OFFICE
- 5
- WISTER HALL



201st STREET



OLNEY AVENUE



# CAMPUS MAP LaSalle College

B. Intentional disruption or obstruction of teaching, research, administration, disciplinary proceedings or other college activities.

C. Physical abuse of any person on institution premises or at college sponsored or supervised functions.

D. Theft from or damage to college premises or damage to property of a member of the college community on institution premises.

E. Failure to comply with directions of college officials acting in performance of their duties.

F. Violation of published regulations including those relating to entry and use of college facilities, the rules in this code of conduct, and any other regulations which may be enacted.

G. Violation of published rules governing residence halls.

H. Violation of law on college premises or residence halls in a way that affects the educational community's pursuit of its purposes.

### *Procedure for Disciplinary Proceedings*

1. Any student, faculty, or administrator may file charges against any student for misconduct. The charges are filed with the Dean of Students. In extraordinary circumstances, the Dean may suspend the student pending consideration of the case.

2. The Dean will make a preliminary investigation by consulting all parties involved, including the accused, to see whether the charges may be disposed of informally without the initiation of disciplinary proceedings.

3. If the Dean determines that the alleged misconduct warrants disciplinary proceedings he will send by registered mail a copy of the charges together with

the notice of the institution of proceedings and a copy of the procedures to the individual(s) charged with misconduct. If a hearing is deemed necessary, a copy of the charges will be sent to the Chairman of the Judiciary Board.

4. Within seven days after the decision has been made to hold a hearing, the Chairman of the Judiciary Board will set a time for the hearing and notify all parties involved.

### *The Judiciary Board*

1. The Judiciary Board has the dual function of safeguarding the rights of students and maintaining a climate of integrity and safety for all members of the college community.

2. The Judiciary Board will be comprised of three students and two faculty members. A student will be Chairman of the Judiciary Board and only in the case of a tie will he cast a vote. Three votes will be necessary for any decision rendered by the board.

3. The Judiciary Board for any given hearing will



be drawn from an available group of nine students and six faculty members. Board members will be assigned on a rotating basis.

4. Student members of the board will be selected by vote of Student Government. Faculty members of the board will be appointed by the Faculty Senate after nomination by the faculty.

### *Conduct of the Hearing*

1. The hearing shall be conducted in such a way as to do justice to all parties involved and shall not be unduly restricted by rules of procedure or evidence.

2. The hearing will be private.

3. On behalf of the College, the charges and evidence will be presented by the Dean or his representative.

4. An individual charged with misconduct has the right to be represented by a faculty member or student.

5. Either party may request presenting witnesses. The Judiciary Board may address questions to any party involved in the proceedings.

6. If for lack of a sufficient reason, as judged by the Chairman, an accused individual fails to appear at the agreed time of the hearing, the Chairman reserves the right to conduct the hearing without the presence of the accused. It should be further noted that, if the absence is unexcused, the accused forfeits any right of appeal.

7. The Chairman of the Judiciary Board will make known the decision of the board to the Dean and the accused within two days after the hearing. In addition, the Dean will be given a verbatim record of the hearing (tape recording) and written reasons for the decision.



At the conclusion of the hearing the Judiciary Board is empowered to administer one of the following sanctions:

Censure—a written statement to the offender that he has violated College regulations and the possibility of more stringent disciplinary action in the event of future violations.

Restitution—reimbursement for damage to or misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for damages.

Disciplinary probation—exclusion from participation in extracurricular activities for a specified time.

Suspension—exclusion from classes and extracurricular activities for a specified period of time.

Expulsion—termination of student status for an indefinite period. The conditions of readmission, if any, shall be stated in the order of expulsion.

At the discretion of the Dean of Students, notification of action taken will be sent to the parents or guardians of students under twenty-one years of age.

### *Procedure for Appeal*

1. The accused student may appeal the decision of the Judiciary Board by stating so in a letter to the Dean of Students within seven days after the decision.

2. The student must be able to demonstrate to the Appeal Board one or more of the following:

- (a) that he did not receive a fair hearing
- (b) that certain relevant evidence was not reviewed
- (c) that new evidence is available

3. An appeal shall be limited to a review of the full report of the Judiciary Board for the purpose of determining whether the board acted fairly in light of the charges and evidence presented at the hearing. The Appeal Board may accept the report without modification, may accept the report subject to a specified reduction in the sanction imposed, or dismiss one or more of the charges entirely.

4. The Appeal Board will send notice of its decision to the student and the Dean of Students within two days after hearing appeal.

### *The Appeal Board*

1. The Appeal Board will be composed of one student and two faculty members.

2. The chairman will be selected by mutual consent. His responsibility will be to conduct the appeal hearing and submit a transcript of the proceedings to the Dean of Students. He will also submit the decision to the Dean of Students and to the student.

3. The Appeal Board will be selected from the Judiciary Board by random selection of the remaining ten members not associated with the case.

### *Confidentiality of Records*

Respect must be given to the confidential relationship between the College and its students by preserving to the maximum extent possible, the privacy of the student's record. As custodian of student records,



the College assumes an implicit and justifiable trust. This trust involves a recognition that student records, both academic and personal, are confidential to the student and the institution. Accordingly, the College should exercise extreme care and concern in recording and disseminating information about students; and student records should be released only to appropriate authorities within the College, except when the student has given his formal consent or when the safety of the student and others and/or property is endangered.

Disciplinary records are for intramural use only and as such should not be made available to persons outside the College except on formal request of the student involved. Disciplinary records should not be forwarded on transcripts unless the disciplinary action relates to the student's eligibility for re-enrollment into the College. Intra-college use should be restricted to the Dean of Students, who may interpret the meaning of notation to other officials in the institution when necessary to the discharge of their official duties. The Dean of Students assumes the responsibility of safeguarding the disciplinary records. It is his responsibility to maintain the records in a safe place and limit accessibility to professional staff only. Persons who have access to the records must be cautioned as to their responsibilities involving confidentiality.

### Identification Cards

All students are photographed for identification cards at the fall registration. The ID card is nontransferable and should be carried whenever you are on campus and presented upon request to administration members, faculty, or campus security guards. The

card verifies your status as a student at La Salle and may therefore be required for admission to social or athletic events, for voting rights in student elections, and for other such events demanding evidence of student status. The ID card is intended to last throughout your four years; there is a \$3.00 charge for replacement of lost cards. The Dean of Students handles replacement.



## Financial Delinquency

A student who is financially delinquent forfeits the privilege of attending class, and the College has the right to withhold report of grades, transcript of record, and diploma until the indebtedness is met. A student who is financially delinquent at the close of a term will not be permitted to register for a succeeding term unless his account is settled.

## Pre-Registration Procedure

Pre-registration for the following academic year takes place during the spring semester. Notices giving complete information about pre-registration are prominently posted to explain the procedures involved. You are asked to complete pre-registration forms listing all required and elective courses you intend to take the following year. These forms are then submitted for review and approval to course advisers, usually the chairman of your department or an instructor appointed by the chairman. Course advisers work under the direct supervision of the Dean, and they are available to give assistance in the selection of programs of study and of courses within the program. The end result should be a relatively definite program for the next scholastic year.

## Change of Courses

During the first two days of each semester, a student may, with the written approval of his Dean, make a change in his roster.

## Withdrawal

Withdrawal from La Salle College requires completion of an official withdrawal form available in the Dean's Office.

## Alcoholic Beverages

The College calls attention to the state law of Pennsylvania on the use of alcoholic beverages:

It shall be unlawful for a person less than twenty-one (21) years of age to attempt to purchase, to purchase, consume, possess or transport any alcohol or malt or brewed beverages within the Commonwealth.

The State Liquor Control Board operates under State Law. Under these, it is a misdemeanor to unlawfully transfer a registration card for the purpose of falsifying age or to falsify age to secure malt or alcoholic beverages. Also, it is a misdemeanor for any person to sell, furnish, or give any minor under 21 years of age any malt or alcoholic liquor. The penalty for this is \$100 to \$300 or 3 months in jail upon conviction.

The College does not prohibit the lawful keeping and the consuming of alcoholic beverages by its students over 21 years of age when this is done moderately. In no way should this be interpreted to mean that the College encourages the use of alcoholic beverages. Furthermore, the College considers intoxication, disorder, or bad manners arising from the use of alcoholic beverages to be offenses which will subject the student to disciplinary action. No open containers of alcoholic beverages may be carried outside of buildings. The College does not permit student use of liquor in the common rooms of the men's or women's residence halls, classroom buildings, or the College Union. Possession or use of alcohol by students under 21 years of age on campus is not permitted.

## Use of Drugs

Since the primary responsibility of the College is the intellectual and physical well-being of its students, it in no way condones the medically-unsupervised use of potentially dangerous drugs. In keeping with its educational role, the College will make every effort to inform students about the potential dangers of drug usage and the legal penalties involved. The College, however, does not regard itself as an agent of the law; its frame of reference is educational and psychological rather than legal. Consequently, students using drugs are ordinarily referred for professional counseling. Any disciplinary action required will be fitted to the behavior problem in each individual case.

A more comprehensive statement on the College's policy on the use of drugs is available at the Counseling Center.

## Demonstrations

College Council has adopted a policy declaring that disciplinary action up to and including dismissal may be taken against any member of the College community who acts to prevent invited lecturers from speaking, disrupts College operations in the course of demonstrations, or obstructs and restrains other members of the academic community and campus visitors by physical force. (College Council, December 5, 1967)

The College recognizes that when an issue is of sufficient import to require extraordinary measures to call attention to it, a demonstration may be



deemed justifiable by an aggrieved or advocating sector of the College. When such is the case, the College will insist that no demonstrating person or group shall abridge the rights of others in the regular conduct of College affairs. At the same time, the College for its own part will strive to maintain means for open and honest dialogue through normal channels of communication.

## Hazing

La Salle College does not approve any form of hazing. Hazing is defined as any action taken or situation created intentionally to produce mental or physical discomfort.

## Use of Bulletin Boards

In a college community, the bulletin board is usually the quickest, most direct means of communicating information and announcements. It is wise, therefore, to get the habit of checking bulletin boards regularly. The main boards in the first floor corridor of College Hall are used for official announcements and for posting minutes to keep you up to date on what the various college committees are doing.

Student organizations may use tack boards in College, Leonard, and Benilde Halls; permission from the Director of the Library or of the College Union is required for posting in these buildings. All posters must be approved by the Director of Student Activities and must not be posted on trees, walls, woodwork, or other places where they deface property. In general, student use of bulletin boards is to conform with the guidelines available from the Director of Student Activities.

## Student Organization Contracts

Contracts made for student sponsored events that are considered College or class-wide in nature must be signed by the Director of Student Activities. He will not sign any contract that is not accompanied by a moderator's authorization form. The Director of Student Activities will be happy to assist student organizations in contract negotiations. It is wise to make use of his services well in advance of the date of the event.

## Delegates to Intercollegiate Meetings

Student delegates to intercollegiate meetings must have the approval of the activity adviser and the Director of Student Activities.

## Off-Campus Housing

Students under 21 are expected to live with parents or guardians or in the residence halls.

## Fund Raising

Soliciting funds, selling chances, or merchandising of any kind is not allowed without the permission of the adviser of the student activity and the approval of the Director of Student Activities.

## Parking

Automobiles are to be parked in the areas provided by the College or on streets adjacent to the campus. Campus police are authorized to prohibit student parking in restricted campus areas. Violators are subject to a fine.



## HANDBOOK FOR RESIDENTS

### Residence Hall Staff

The Director of Housing is the administrator of the student housing program. He is charged with the placement of resident students, and, with the residence hall directors and their assistants, he is responsible for administering regulations.

Each residence hall is under the direction of a residence director or a head resident, who is responsible for the students and administration of the hall, including supervision of the resident assistants in his hall. The resident assistants are students selected by the Director of Housing.

### Guidelines for Residents

1. Maintaining reasonable quiet is a necessary consideration for others who may be sleeping or studying.

2. In the interests of safety:

(a) use of cooking devices or immersion coils is prohibited

(b) air conditioners, electric blankets, or irons are not to be used in the rooms because the wiring is not adequate for such appliances

(c) fireworks, firearms, ammunition, weapons, explosives, or dangerous chemicals may not be possessed or used on campus

(d) no fires are to be lit, no matter how small or playfully intended

(e) the dangers of smoking in bed are emphatically called to every student's attention

(f) screens are not to be removed from windows, nor are students permitted on window ledges or roofs

(g) there must be no tampering with fire alarms or equipment or with the public telephones in each residence hall

3. Residents are reminded of the state law on the use of alcoholic beverages. (See page 34 for College policies on those over 21.)

4. Pets or animals are not allowed for reasons of health and sanitation; one man's pet may be another man's peeve.

5. Ornamentation of rooms is to show good taste and common sense. Nails, staples, or scotch tape may not be used; masking tape is permitted. No ornamentation is permitted on closet doors or ceilings.

6. Athletic activities are to be confined to the playing fields or the area north of St. Cassian Hall to prevent possible window breakage.

7. Soliciting funds or advertising unapproved activities in the resident halls is not allowed.

8. Door keys and closet keys are to be safeguarded and returned when a student moves out. A \$5.00 key deposit is required of all residents. There is a \$1.00 replacement charge for each lost key. Replacement of lost keys is handled through the Residents' Mailroom.

9. Visitors of the opposite sex are permitted in the living areas only at designated times posted by the Dean of Students; visits other than at these hours may take place in the lounges.

10. Each resident is responsible for the cleanliness and order of his room. Maid service is provided once a week.

11. In matters of routine operation, such as cleaning and maintenance, or in emergencies, authorized College personnel have the right to enter students' rooms at any reasonable time. In cases of search and seizure, the student will accompany the College person conducting the search unless a bona fide emergency exists, in which case a room search may be conducted without the presence of the student.

12. A resident should always notify his roommate or a friend if he is to be away from campus for any length of time, such as a weekend. If a resident is to be away overnight he is encouraged to inform the Residence Director, leaving a telephone number where he can be reached in case of emergency.

13. Damage to rooms is always assigned to the occupants; if the responsibility is not theirs, it is their obligation to ascertain who committed the damage. Whenever damage occurs in a room or to any equipment within a hall, a report should be made to the Director of Housing immediately.

14. Room changes during the course of the school year are made only for the most compelling reasons and must have the approval of the residence staff and the authorization of the Director of Housing.

15. Visitors to the residence halls must be 16 years of age or older unless accompanied by a parent.

16. Guests who wish to stay in the residence halls overnight may do so only if authorized by the residence director or head resident. A guest-request

form should be filled out and a \$1.00 fee will be charged. The resident is responsible for the conduct of guests. Permission of roommate is required.

17. All residence halls close at 6 P.M. on the last scheduled class day before Thanksgiving, Christmas, Easter, and summer vacations. Residence halls open at noon on the day preceding the resumption of classes.

18. Whenever the fire alarm sounds all must leave the building within two minutes. No one may re-enter the building until the residence staff has so directed.

19. Any illness or injury should be reported immediately to the residence director or his assistant. Students seeking treatment at Germantown Hospital must show ID cards or other evidence of student status.

20. Equipment and furniture must not be removed from student rooms or public areas in the residence halls. Unreported damages in public areas will be pro-rated to the residents of the dorm.

21. Residents must provide their own linens. A linen rental service is available for \$10.00 per semester.

22. Residents may have private phones installed in their rooms. Only one phone may be installed per room. Arrangements should be made by the resident directly with the phone company.

23. Each resident and his parents are required to sign a binding yearly agreement between La Salle and the resident for one academic year's occupancy in the residence halls. All conditions are included in the written agreement.

## Public Telephones

Since you cannot be reached at the College telephone exchange, be sure to let those persons who will be calling you know the number nearest your room.

### ST. ALBERT

1st floor—844-9910  
2nd floor—844-9709  
3rd floor—844-9772

### ST. BERNARD

1st floor—844-9520  
2nd floor—844-9550  
3rd floor—844-9664

### ST. CASSIAN

1st floor—844-9286  
2nd floor—844-9287  
3rd floor—844-9409

### ST. DENIS

1st floor—844-9288  
2nd floor—844-9289  
3rd floor—844-9659

### ST. EDWARD

Basement—844-9961  
1st floor—844-9786  
2nd floor—844-9843  
3rd floor—844-8961

### ST. GEORGE

1st floor—844-9191  
2nd floor—844-9192  
3rd floor—844-9193

### ST. HILARY

1st floor—844-9184  
1st floor—844-9185  
2nd floor—844-9194  
2nd floor—844-9197  
3rd floor—844-9195  
3rd floor—844-9198

### ST. JEROME

ground floor—844-9187  
1st floor—844-9189  
1st floor—844-9190  
2nd floor—844-9188  
2nd floor—844-9196  
3rd floor—844-9183  
3rd floor—844-9186

### ST. FRANCIS

1st floor—844-9886  
2nd floor—844-9893  
3rd floor—844-9753

## *Mail*

All mail and packages should be addressed as follows:

Box  
La Salle College  
P. O. Box 5150  
Philadelphia, Pa. 19141

Residents' mailroom is open 24 hours per day.  
Mailroom services (packages, key replacement, etc.):

Mon.—Fri.      8:30 a.m.—12:30 p.m.

La Salle Hall mail is addressed to residents at their apartment. Correct street numbers for apartments are as follows:

A	Apartment 5713 Wister Street, Philadelphia, Pa. 19138
B	Apartment 5715 Wister Street, Philadelphia, Pa. 19138
C	Apartment 5717 Wister Street, Philadelphia, Pa. 19138
D	Apartment 5719 Wister Street, Philadelphia, Pa. 19138
E	Apartment 5721 Wister Street, Philadelphia, Pa. 19138
F	Apartment 5723 Wister Street, Philadelphia, Pa. 19138
G	Apartment 5725 Wister Street, Philadelphia, Pa. 19138

## *Cafeteria Hours for Residents*

Monday—Friday		Saturday—Sunday:	
Breakfast	7:45—10:45	Brunch	10:00—12:30
Lunch	10:30— 2:30	Dinner	4:20—6:00
Dinner	4:20— 7:00		

Replacement of lost meal tickets is handled through the Director of Food Services.





## COLLEGE CAMPUS DIRECTORY

	<i>Location</i>	<i>Phone</i>
Accounting Dept.	C-201-B	
Admissions Office (Day)	1923 W. Olney	207
Admissions Office (Evening)	C-110	405
Alumni Office	5521 Wister	421
Art	2103 Clarkson	365
Asst. Union Director	U-LL	310
Athletic Office	W-Mez	251
Ballroom	U-2nd	317
Barber Shop	U-LL	311
Biology Dept.	S-213	346
Black Student Union	5727 Wister	848-5558
Bursar	C-101	224
Business Law	C-317	
Business Office	C-103	221
Cafeteria	U-1	306
Campus Post Office	C-LL	247
Campus Security	20th St. gate	380
Campus Store	U-1st	247
Chaplains	C-LL	255,316
Chemistry Dept.	S-315	258
Club Room	U-LL	310
Collegian (Newspaper)	Hut	433
Computer Center	C-216	283
Counseling Center	McS-1st	231
Dean: Arts and Sciences	C-102	211
Dean: Business Administration	C-100	213
Dean: Evening Division	C-112	408
Dean of Student Life Programs	C-108	353
Dean of Students	C-LL	401
Development Office	5521 Wister	423
Director of Housing	Albert 112	360
Director, Food Services	U-1st	306
Dispensary	St. Geo. Hall	240,249
Duplicating Dept.	C-LL	247
Earth Science	S-212	376
Economics Dept.	O-250	
Education Dept.	O-258	
Educational Placement	U-207	383
English Dept.	O-145	
Explorer (Yearbook)	U-300	323
Finance Dept.	C-312-314	
Financial Aid Office	1801 18th St.	429
Foreign Language Dept.	O-245	
History Dept.	O-345	
Honors Center	McS-LL	378
Industrial Relations	C-301	
Information	C-109	"0"

Interfraternity Council	U-303	318
Language Laboratory	O-200	
La Salle in Europe		
Library		271
Lost and Found	U-Dtr.	281
Mailroom	C-LL	329
Maintenance Dept.	McC-1st	236
Management Dept.	C-301-B	
Marketing Dept.	C-302	
Mathematics Dept.	S-11	372
Music Room	U-2nd	397
News Bureau	U-205	286
Organizations' File Room	U-306	
Philosophy Dept.	W-201	239
Physics Dept.	S-127	375
Placement & Career Planning	U-205	296
Political Science Dept.	O-358	
Presidential Suite	U-2nd	300
President's Office	Br. Res.	201
Psychology Dept.	S-123	350
Public Relations	U-205	245
Quantitative Analysis	C-314	
Registrar	C-107	226
Residents' Mailroom	St. Geo. Hall	329
ROTC	McC-West	284
Secretarial Service	McS-LL	250
Snack Bar	U-1st	306
Sociology Dept.	O-350	
Student Activities	U-305	288
Student Congress (Evening)	U-303	318
Student Government (Day)	U-303	319
Text Book Store	McC-East	428
Theater	U-1st	308
Union Director's Office	U-1st	281
Urban Study Center	5501 Wister	843-6573
Vice President, Academic Affairs	C-106	204
Vice President, Business Affairs	C-103	221
Vice President, Public Affairs	U-205	245
Vice President, Student Affairs	C-108	215

## Legend

B	Benilde Hall	McS	McShain Hall
C	College Hall	O	Olney Hall
LH	Leonard Hall	S	Holroyd Science Center
L	Library	U	College Union
McC	McCarthy Hall	W	Wister Hall

**LA SALLE COLLEGE**  
**109th ACADEMIC YEAR**  
**Fall Semester 1971**

August	30 to	
September	2	Registration
	5	Freshman residents report
	7	Registration for residents
	8	Beginning of classes, Opening Mass
	25	Premier Mixer
October	24	Academic Convocation
November	1	All Saints' Day—Holiday
	24	Residence halls close (6 p.m.)
	25-26	Thanksgiving holidays
	28	Residence halls reopen (noon)
December	15-22	Fall semester examinations
	22	Residence halls close (6 p.m.)

**Spring Semester 1972**

January	11-14	Registration
	16	Residence halls reopen (noon)
	17	Beginning of classes
March	30	Residence halls close (6 p.m.)
April	1-9	Easter break
	9	Residence halls reopen (noon)
	10	Classes resume
	16	Putting Him Through ceremony
May	1-8	Spring semester examinations
	16	Commissioning ceremony
	16	Faculty-Senior reception
	17	Baccalaureate liturgy, Commencement

### FOR READY REFERENCE

- Changing or dropping course—*Academic Dean*
- Rostering difficulties—*Registrar*
- Use of Union facilities—*Union Director*
- Religious or personal problems—*Chaplains*
- Personal, vocational, study problems—*Counseling Center*
- Financial Aid—*Director of Financial Aid*
- Transcripts—*Registrar*
- Reservation of athletic facilities—*Athletic Director*
- Lost and Found—*Union Director*
- Lost ID cards—*Dean of Students*
- Residence hall reservations—*Director of Housing*
- Basketball tickets—*Union Director*
- Career planning, work study, placement—  
*Director of Career Planning & Placement*
- News releases—*News Bureau*
- Changes in dormitory rooms—*Director of Housing*
- Request for off-campus living—*Director of Housing*
- Lost meal tickets—*Director of Food Services*
- Draft problems—*Counseling Center, Registrar*

# ESALE

